UTAH MILITARY ACADEMY
CADET WING
The “Thunderbirds”

ET STANS SUPRA FIRMAM
“Stand Strong and Rise Above”

AFJROTC CADET GUIDE

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INTRODUCTION

1. This Cadet Guide explains the policies and operating procedures for Utah Military Academy AFJROTC program. High School cadets, (9th-12th) will be members of AFJROTC. This guide explains the standards and expectations of the Cadet. Each Cadet is responsible for the information contained in this Guide.

2. Using the Guide Contents correctly will help the Cadet locate information quickly.

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SECTION A- UMA AFJROTC CADET CORPS

1. **DESIGNATION:** The Air Force Junior ROTC (AFJROTC) at the Utah Military Academy (UMA) is designated: UTAH-20141 Cadet Wing (UT-20141).

2. **AFJROTC MISSION:** "Develop citizens of character dedicated to serving their nation and community"

3. **AFJROTC Objectives:** Objectives of JROTC are to educate and train high school cadets in citizenship, promote community service, instill responsibility, character, and self-discipline, and provide instruction in air and space fundamentals.

   The AFJROTC program is grounded in the Air Force core values of integrity first, service before self, and excellence in all we do. The curriculum emphasizes the Air Force heritage and traditions, the development of flight, applied flight sciences, military aerospace policies, and space exploration.

4. **UMA PHILOSOPHY:** We provide a rigorous environment that focuses on aggressive academics, strong work ethic, service, leadership opportunities, physical engagement and task-oriented assignments. We recognize that many cadets come from challenging backgrounds that could normally lead to a failure to maximize their individual potential. We are dedicated to identifying the individual needs of all students, working to build the support mechanisms within our sphere of influence and ultimately working to change their mindset and expectations of achievement. This is critical to individual success and we insist that a military culture is a key component in that change.

   Utah Military Academy recognizes academic excellence is a requirement for admission to a United States Military Academy or to qualify for ROTC scholarships. In order for students to be fully prepared for its rigorous high school curriculum, the school admits students beginning in seventh grade in order to build and strengthen necessary academic skills.

   We also engage the family and community in supporting this culture both on campus and off. An important part of program implementation is the hiring and development of our professional staff. We recognize that many of the finest teachers may not have a military background, which will first entail a strong exposure and then complete adoption of culture among staff. It is from the demonstrated leadership of our staff that culture will be shared with cadets, family, and community.

   Essential to our overall framework is a very intentional, dedicated effort to ensure cadets develop critical thinking skills, which is essential for great leaders and the maximization of potential. We will also develop a strong personal commitment to physical fitness and healthy living. We also instill in our cadets a strong sense of ethics, morals and other characteristics of empathy that result in great leaders. The totality of a successful student will be on the path of a statesman.

5. **UNIT MISSION:** To provide a safe environment that creates a band of brothers and sisters, preparing cadets as leaders to thrive in any environment upon graduation. We focus on preparing cadets to compete at the highest levels in colleges and universities, and other technically-challenging opportunities, by creating academic rigor in a military culture. This focus results in maximizing the potential of our students throughout life.

6. **UNIT MOTTO:** Latin: ET STANS SUPRA FIRMAM: “Stand Strong and Rise Above!”

7. **UMA MASCOT:** Thunderbird

8. **UMA Core Values:** We stand with the core values of the United States Air Force: 1. Integrity first; 2. Service before self; 3. Excellence in all we do.
9. **UMA CADET CREED:**
   *I am a Cadet of the Utah Military Academy.*
   *I will always conduct myself to bring credit to my family, community, country, and the corps of Cadets.*
   *I am the future of the United States of America.*
   *I will not lie, cheat, or steal and will always be accountable for my actions and deeds.*
   *I will always strive to live the core values.*
   *I will seek the mantle of leadership and stand prepared to uphold our values, the US constitution, and the American way of life.*

10. **UMA OBJECTIVES:** The UMA Cadet will develop:
   a. An appreciation of the basic elements and requirements for National Security
   b. Respect for and an understanding of the need for constituted authority in a democratic society
   c. Patriotism and an understanding of their personal obligation to contribute toward the National Security
   d. Habits of personal hygiene, orderliness and precision
   e. A high degree of personal honor, self-reliance, self-discipline, and leadership qualities
   f. A broad-based knowledge of the Aerospace Age and fundamental Aerospace Doctrine
   g. Basic military skills in Drill and Ceremonies
   h. A knowledge of and appreciation for the traditions of the Air Force
   i. A commitment to graduate from High School and to pursue higher education and/or vocational training
   j. An ability to adapt and survive at home, in school, and in the community.

11. **NO MILITARY OBLIGATION:** UMA Cadets **ARE NOT** committed to military service. The goal is to help them become more responsible, law abiding and contributing members to society no matter what career direction they take

12. **BENEFITS:**
   a. MILITARY ACADEMY NOMINATION. All qualified Cadets may receive special consideration for AFJROTC nominations to the service academies.
   b. AWARDS. Active AFJROTC Cadets are eligible for a variety of Academic, Leadership and Service Ribbons and Medals.
   c. CERTIFICATE OF COMPLETION, AFROTC Form 310, is awarded to Cadets who successfully complete 3 years of High School AFJROTC. CERTIFICATE OF TRAINING, AF Form 1256 is awarded for successful completion of 2 years or less.
   d. ENLISTMENT. Cadets who complete 3 years of High School AFJROTC, are recommended by the SASI, and enlist in the US Marine Corps and US Army will be awarded E-2 upon completion of Boot Camp. Navy, Coast Guard, and Air Force will award the rank of E-3 after completing Basic Training. Other benefits are determined by the individual service.
   e. HERBERT ADVANCED PLACEMENT. Two top graduating Cadets, desiring Air Force enlistment will be given job preference(s), if qualified.
   f. ORIENTATION FLIGHTS. Cadets may volunteer for Orientation Flights on military, civilian, and Civil Air Patrol aircraft when they are available. The SASI or ASI will coordinate them.
   g. RANK. Cadets can earn higher Cadet rank as evidence of achievement.
   h. COLLEGE CREDIT may be earned for all Aerospace classes through the Adams State College, Alamosa, CO. Potentially more than 20 elective leadership credits can be earned and will need to be done at an additional cadet expense. Cadets who are interested will be required to pursue the credit on their own, but will be guided by instructors.
   i. SCHOLARSHIPS are incentives to attract top academic and well-rounded students into Senior AFROTC. These programs provide three and four year scholarships covering tuition, books, fees, and a variable monthly stipend. Each service values JROTC participation as a positive in applying for scholarships.

13. **TRANSFERS.** Transfer students from other JROTC Units will receive credit for training already received. No guarantees are made about retaining rank earned in a former unit, but is generally awarded. Earned Awards are kept and worn.
14. **DISENROLLMENT:** A Cadet may be disenrolled from UMA’s AFJROTC program for any of the following reasons:
   a. Failure to maintain the acceptable prescribed Course Standards IAW AFJROTC.
   b. Inaptitude or indifference to UMA training or disciplinary reasons involving undesirable character traits, or illegal acts.
   c. Bullying or Hazing. Intolerance of others is unacceptable. Disrespect or aggression may be grounds for dismissal.
   d. Individual student's request for release, consistent with the current UMA Add/Drop Policy.
   e. Reference UMA policies for all infractions, suspensions and expulsions.

15. **RESPONSIBILITIES:** Cadets are responsible for the proper care and maintenance of their uniforms, textbooks, UMA facilities and equipment. All Cadets MUST turn in ALL issued uniform items cleaned and pressed (Dry Cleaned as required) upon completion of the course, transferring, withdrawing, or when exchanging clothing items. Failure to do so will create obligations and encumbrances that delay registration, graduation, or the transfer of credits. Cadets must follow the Dress and Personal Appearance Standards set forth in this Cadet Guide.
SECTION B- WING ORGANIZATION

1. **ORGANIZATION:** AFJROTC instructions gives the guidance for Organization and Cadet Rank Structure of the AFJROTC Program. The Corps of Cadets at UMA is organized as a Cadet Wing. A Commander and Deputy Commander and Command Staff head the Wing. Serving the Wing Commander are Two Groups and Four Squadrons. The Support Group Commander oversees the business of the Cadet Program. Operations Group Commander oversees the activities of the Corps. Staff functions and Flights will be assigned under each Group and Squadron. NCOs are assigned to the Commanders, and the Cadet Staff as deemed necessary. See the Organization Chart for structure and rank.

2. **JOB DESCRIPTIONS:** Cadets appointed to a Corps position will study their job description and formulate a plan to accomplish each job. All Cadet Officers will set goals enhancing unit mission, maintain a Continuity Folder, and submit a “How I Did It” Report at the end of each semester to the SASI. Each Cadet in a staff position will sign a Performance Contract, and will be evaluated once per term. Cadets will become familiar with each Corps position to understand the military structure.

3. **APPOINTMENTS:** Wing/Group/Squadron Officers are normally Senior Cadets. NCOs are normally Junior Cadets. Cadets may be rotated out of their position each Semester to give leadership opportunity and experience to all.
   
   a. **CRITERIA:** The basic requirement to hold a Corps position is DESIRE. Cadets will be chosen from those who APPLY for each position. Cadets are encouraged to apply for all positions. Academic standing, integrity, conformance to standards, and the ability to lead are some of the criteria for selection.
   
   b. **APPLICATION:** The time for application for Corps positions will be posted school wide. UMA Staff Vacancy Application is to be submitted at the appropriate time.
   
   c. **SELECTIONS:** Final approval of positions will be made by the JROTC Staff.
   
   d. **SPECIAL ASSISTANTS:** After the Wing Commander is released, he/she may be appointed Special Assistant to the SASI/Commandant of Cadets. Seniors rotated out of Corps positions, in good standing, may be appointed Special Assistants to the Commander.

4. **CADET OFFICER OATH:** The oath is designed to enhance the commitment of Cadet Officers and to teach them that officers in the Armed Forces take an Oath of Office. The Officers will take the following Oath of Office:

   - Raise the right hand and repeat

   “I, Cadet (State your Last name), having been appointed a Cadet Officer, do solemnly swear (or affirm) that I will perform all my duties and carry out all obligations of an Officer in the Utah Military Academy. I believe in myself. I will lead by example. I will be true, honest, and fair. I will strive to bring credit to the Flag of the United States; the uniform of the U.S. Air Force; and the Utah Military Academy.”
SECTION C - CADET GROOMING AND UNIFORM WEAR

16. **BASIC PHILOSOPHY**: Cadets wear the uniform of the United States Air Force. Any objectionable behavior, personal grooming, or nonstandard uniform wear in public creates an unfavorable reaction toward the U.S. Air Force, the AFJROTC Program, and the UMA. Conversely, proper conduct, individual actions, attitudes and appearance are expected and will create and enhance the image of the Corps.

17. **GROOMING STANDARDS**: As an AFJROTC cadet, you must constantly strive to present a neat, clean, and well-groomed appearance.

**Grooming standards apply to all uniforms with the exception of female hair which may worn down in soft uniform.**

- **Hair for both males and females** will be clean, well-groomed, present a professional appearance, and allow proper wear of headgear. It will not contain excessive amounts of grooming aids (e.g. gel, mousse, pomade, and moisturizer), appear lopsided, touch either eyebrow, or end below an imaginary line across the forehead that is parallel to the ground. If applied, dyes, tints, bleaches and frostings must result in natural, human hair colors that are natural to the cadet. The hair color must complement the member’s complexion and skin tone. Examples of natural human hair colors are brown, blonde, brunette, natural red, black or grey. Prohibited examples (not all inclusive) are burgundy, purple, orange, fluorescent or neon colors.

- **Male Cadets** will keep hair clean, neat, and properly trimmed. Hair should present a groomed, tapered appearance and not exceed 1 1/4 inch in bulk. Hair must **not** be faddish, touch the ears, eyebrows, collar, or protrude below the front of the headgear. Fads are UNAUTHORIZED and include uneven cuts, braids, duck tails, mo-hawks, mullets, cornrows, or etched designs, etc. Sideburns will not extend below the bottom of the inner ear. Mustaches will not extend pass the corners of the mouth or extend below the upper lip. Beards are not authorized unless cadet has a doctor’s medical shaving waiver.

- **Female Cadet’s** hair must not be an extreme or faddish style. Hair must be clean, neat, and well-groomed to present a feminine appearance. It will not exceed 3 inches in bulk or prevent proper wear of the headgear. Hair will not extend below the uniform collar. Plain and conservative pins, combs, and barrettes similar to the Cadet's hair color may be worn. Recommended for professional appearance are buns, twists or french braids. No loose hairs. Hair color, highlights, and frosting will not be faddish and will be natural looking hair color for human beings, similar to the individual’s hair color (e.g. black, brunette, blond, natural red, and grey). **Female hair may be worn down in soft uniform (conservative fashion).**

- **Fingernails**: Male cadets are not authorized to wear nail polish. If worn by females, nail polish will be a single color (no designs) that does not distinctly contrast or detract from the uniform, or be extreme colors. Some examples of extreme colors included, but are not limited to, purple, gold, blue, black, bright red and fluorescent colors.

- **Earrings**: The wearing of earrings by male cadets at Utah Military Academy is **NOT AUTHORIZED**. Earrings may be worn by female cadets if they are small, conservative, pearl white, gold, or silver, diamond, diamond looking and spherical. Clip-on earrings must fit tightly and may not extend below the earlobe. Only one earring per ear is allowed and it must be worn in the earlobe. **Gauges are not authorized. No face piercings are authorized at UMA.**

- **Jewelry**: Cadets may wear a watch (band should not exceed 1 inch) , a conservative bracelet no more than ½ wide and no more than 3 rings. Necklaces should not be visible in uniform.

- **PERSONAL HYGIENE**: Daily showers, deodorant, and other personal grooming issues enhance professional expectation.

18. **UNIFORM WEAR**: Cadets are required to wear the daily designated uniform. Cadets are “Inspected” routinely by
the SASI/ASI or assigned Corps Leaders. Inspection Scores affect the Cadet's Aerospace Science grade. Proper appearance is vital and reflects on the Air Force and the Corps. On rare occasion deviation from uniform schedule may be required. Deviation must be approved by the UMA Administration.

a. **MONDAY** - White UMA Oxford Shirt with khaki slacks (soft uniform)

- ONLY slacks are authorized, no other type. Slacks may **NOT** be tight fitting. No stretchy material slacks. Female cadets may wear a khaki color skirt that falls between 2” above or 2” below the knee. Appropriate color hose must be worn. No bare legs.

  -- Clearly unauthorized wear: **Jeans, “Skinny Jeans” stretchy slacks or scrunchy cuffed**--Identified by jean or stretchy type fabric, rivets, joggers, elastic or pull-tie cuffs.

- A belt (blue/black/brown) **must** be worn with slacks.
- Shirt must be tucked in at **all** times.
- **Shoes** - Black/Brown leather shoes. Tennis/canvas shoes are acceptable if they are black, blue, grey, tan or white. No sandals. No boots. No ballet flats.

- Solid black **calf-length** socks only, may be worn. Footie style/ankle socks, multi colored or patterned socks are not allowed.

- A plain black or white t-shirt may be worn under the oxford.
- A tie may be worn with the oxford.

*Coat/outerwear policy in this document apply.*
b. **TUESDAY/THURSDAY** – Camouflage Uniform

- Acceptable uniforms are: Air Force ABU, Air Force BDU (Civil Air Patrol Cadets), NWU (Sea Cadets).

- Appropriate service camouflage uniform of enlisted cadets.

- Camouflage uniforms must be worn with the appropriate colored t-shirt, socks and boots.
  - For AF ABU sage green boots (unless grandfathered then tan is acceptable), tan shirt and white, black or sage green socks.

- The only headgear allowed in ABUs is the UMA baseball cap. Tan for high school, blue for junior high.

  *Coat/outerwear policy in this document apply.


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**c. WEDNESDAY** - Blue Air Force Uniform

- ONLY Black Oxford Shoes

- Only **calf-length** black socks may be worn.

- Name tag, belt, flight cap required. For males, the nametag is worn over the right breast pocket parallel with and centered above the top seam of the pocket on the male uniform. The female nametag is worn centered on right side, even with to 1 1/2 inches higher or lower than the first exposed button.

- A white t-shirt (v-neck for short sleeve shirt when unbuttoned and round neck when worn with tie) for males must be worn underneath the blues shirt. For females, a white t-shirt or tank top must be worn underneath the blues shirt.

- The belt is threaded through the loops to your right. When buckled, only the metal tip of the belt should show. The adjustable belt clamp is to change the length of the belt for proper fit.

- Your belt “GIG” line is the line formed by the edge of the blouse, the edge of the belt buckle, and the fly of the trousers. The “GIG” line should always keep straight. Check it frequently.

- RANK - 7th & 8th grade Civil Air Patrol cadets may wear the rank they have earned in uniform. High School Civil Air Patrol cadets may wear the JROTC rank commensurate with their CAP rank. (*See Major Wright if you have questions about maximum rank for your school year.)

  *Coat/outerwear policy in this document apply.*
d. **FRIDAY** - Blue UMA Polo with khaki slacks (soft uniform)

- ONLY slacks are authorized, no other type. Slacks may **NOT** be tight fitting. No stretchy material slacks. Female cadets may wear a khaki color skirt that falls between 2” above or 2” below the knee. Appropriate color hose must be worn. No bare legs.

  -- Clearly unauthorized wear: **Jeans, “Skinny Jeans” stretchy slacks or scrunchy cuffed**--Identified by jean or stretchy type fabric, rivets, joggers, elastic or pull-tie cuffs.

- A belt (blue/black/brown) **must** be worn with slacks.

- Shirt must be tucked in at all times.

- **Shoes** - Black/Brown leather shoes. Tennis.canvas shoes are acceptable if they are black, blue, grey, tan or white. No sandals. No boots. No ballet flats.

- Solid black **calf-length** socks only, may be worn. Footie style/ankle socks, multi colored or patterned socks are not allowed.

- A plain black or white t-shirt may be worn under the oxford.

- A tie may be worn with the oxford.

*Coat/outerwear policy in this document apply.

e. **GYM/PT FRIDAY/TEAM Time** - The only authorized uniform for gym classes, JROTC PT Fridays and sports team practices is the UMA physical training (PT) uniform (tan T-shirt/blue shorts). For sport team practices cadets may wear specific practice gear obtained by entire team but are restricted to the gym/practice area when in the specific practice gear (non-UMA PT uniform).

f. **COAT/JACKET OUTERWEAR Policy**

- In soft uniforms and the AF Blue Uniform, High School cadets are **ONLY** authorized to wear their issued AF Blue Lightweight jacket. Jacket must be zipped ½ way if wearing inside.
- Junior High cadets, in any uniform, may wear a solid black or navy blue zip-up jacket or UMA AFJROTC logo sweaters, sweatshirts, or jackets.

*During winter months, cadets may wear any heavy coat of their choosing on the way to and from school, however, during the day only the above-mentioned item is authorized, and the heavy coat will need to remain in the cadet’s locker.

19. **PENALTY:** Cadets, who fail to turn in their uniform items or pay for any lost items, incur a debt to UMA and the USAF. Until the debt is cleared, students WILL NOT receive the following.
   a. Graduation Certificate
   b. Certificate of Completion/Training Armed Forces Enlistment Recommendation
   c. **Suggestions to prevent unnecessary expenses or delay to the Cadet:**
      i. **DO NOT** leave your uniform items in an unlocked locker or unattended
      ii. **DO NOT** give or lend uniform items to others
      iii. **DO NOT** allow another Cadet to turn in your uniform or equipment
      iv. **DO** place your name on each uniform item, include hat, shoes, shirt/blouse, trousers, and coat
      v. **DO** Turn-in uniform/equipment items found to the ASI (AFJROTC Property Custodian)
      vi. **DO** Turn-in Uniform Items Cleaned and Pressed on Hangars, and Bagged with Laundry Tag
      vii. **UNIFORM READINESS.** Cadets are responsible for keeping their uniforms "Ready to Wear" at ALL TIMES. The Uniform is a symbol of Pride and Honorable Service. Wear it with PRIDE.

20. **VIOLATIONS/CONSEQUENCES**
   a. Refer to UMA Code of Conduct
SECTION D – PROMOTIONS (9-12 grade)

1. **PROMOTIONS:** The promotion system is specific for the high school AFJROTC program. Promotions can be earned separately in other programs. Rank earned in CAP may be carried over into the high school up to maximum rank for year in school. Promotions provide a constant challenge and motivation. Change of rank is evidence of progress, standing, growth, maturity, leadership, and willingness to accept responsibility. Promotions are based on academic effort, Corps involvement, personal desire and achievement.

2. **PROMOTION ELIGIBILITY:** Cadets may be promoted to the next rank at each term during the promotion ceremony provided they meet all the eligible requirements for that rank. Cadets are eligible based on academics, service, AFJROTC grade, citizenship, AFJROTC PT participation, uniform inspection, and teacher recommendation. It is the cadet’s responsibility to apply for promotion each term. Cadets may only be promoted up to their grade’s rank cap unless SASI approved.

3. **PROMOTION REQUIREMENTS:**
   a. **Academics:**
      i. Pass all UMA classes, no F’s
      ii. E1 – E6 – Maintain 2.0 GPA for the term
      iii. E7 – E9 – Maintain a 2.5 GPA for the term
      iv. Officer – Maintain a 3.0 GPA for the term
   b. **AFJROTC Grade:** Receive a C or better in your AFJROTC class.
   c. **Service:** Complete 5 hours of service since last promotion as approved by a parent or adult and ensure hours are submitted for WINGS input to the Service’s officer.
   d. **Citizenship:** No U’s in citizenship grades
   e. **AFJROTC PT participation:** No more than 1 failure to dress out for AFJROTC PT Fridays
   f. **Uniform Inspection:** No uniform inspection failures (under 70%) during term
   g. **Teacher Recommendation:** Receive promotion recommendation from at least 4 of your teachers excluding AFJROTC instructors, all cadets must receive additional recommendation from their JROTC instructor.
   h. Must pass rank specific knowledge.

4. **PROMOTION CAPS:** Cadets may be promoted within a grade up to their rank cap for that grade. The following are the caps for each grade. SASI may approve a higher rank based on cadet’s level of responsibility or position.
   a. **Freshman** – Cadet Senior Airman (E4)
   b. **Sophomore** – Cadet Technical Sargent (E6)
   c. **Junior** – Cadet Chief Master Sargent (E9)
   d. **Senior** – Cadet Colonel (O6)
SECTION E - AFJROTC AWARDS/DECORATIONS (9-12 grade):

PURPOSE:

1. The Cadet Awards and Decorations Program fosters morale, esprit de corps, and recognizes achievements of AFJROTC cadets. A Cadet earns recognition through Valor, Achievement, Service, and Participation. Cadets can distinguish themselves by setting personal goals, fulfilling specific requirements, and applying for awards. Awards and Decorations may be a ribbon, medal, shoulder cord, certificate, money or a plaque. Ribbons are kept and worn on the uniform in Order and Precedence over the left pocket. One, two and three ribbon holders are available through the LG. Multiple fixed ribbon rack holders are optional at the Cadets expense. NOTE: Ribbons needing replacement due to wear, fraying, dirt, lost can be purchased from Logistics Officer/ASI at minimal cost.

2. APPLICATION: Each cadet who satisfies requirements for an AFJROTC Award/Decoration will complete a UMA Awards Application Form. The SASI/ASI, Group/Squadron, and Flight Commanders may recommend Cadets for Awards & Decorations. Awards orders will be posted by the Cadet Personnel Officer.
   a. PROCEDURE. A cadet setting a goal to attain an AFJROTC Award should complete the following steps:
      • Determine Award to work towards
      • Complete all requirements for that Award
      • Complete UMA Award Application Form
      • Obtain Flight Commander's approval or approval from the GP or SQ CC’s, SASI or ASI
      • Place Award Application Form in appropriate box for processing by Cadet Wing Staff
      • Receive the Award/Decoration Formally/ Informally from SASI or designated presenter

3. PRESENTATION: Awards and Decorations are normally presented in a formal presentation at the end/beginning of the term, Awards Night, the Spring Review/Pass and Review, or Dining-In/Out. Appropriate ceremonies based on the precedence of the Award/Decoration may be held at other times, (i.e. Classroom, Squadron/Flight Formation, etc).

4. TYPES OF AWARDS/DECORATIONS (AFJROTC):
   a. NATIONAL: National Service and Veteran Organizations present Awards and Decorations to qualified AFJROTC Cadets. Recipients are selected by the SASI, ASI, and other UMA Staff. Selected Cadets must meet criteria specified by the Organization. These are presented annually at the Annual Spring Review/Pass and Review.
   b. AFJROTC: Awards presented to Cadets are approved by the SASI and Wing Commander. These awards rank below the National Awards.
      c. Note: Some awards are applied for, others are selected through personal performance. NOTE: See Appendix 1 and 2

5. ACHIEVEMENT: The awards may be a plaque, badge, certificate, or money. The awards include but not limited to:
   a. Aerospace Education Foundation
   b. Freedom Foundation at Valley Forge Essay Contest
   c. Distinguished Cadet Award. AS II
   d. Flight Certificate Badge (Wings w/Star)
   e. Private/Recreational Pilot Certificate
   f. Flight Solo Badge. Solo Flight Endorsement
   g. Model Rocketry Badge
   h. Academy of Model Aeronautics (AMA)
   i. Awareness Presentation Team Badge (APT)
   j. Losey Award - AF Weather Agency
6. **CADET WING AWARDS:** The Cadet Wing may present awards to Cadets. The awards include but are not limited to:
   a. Cadets of the Term
   b. Outstanding Staff Officer/Flight Commander
   c. Outstanding Staff NCO/1st Sgt/Flight Sergeant
   d. Merit Award
   e. Color Guard Medal
   f. Thunderbird Award. Recognizes Cadet Excellence.
   g. Various Badges for team participation

7. **COMPETITION (Flight & Individual):**
   a. Cadet of the Term. Recognition is given four Cadets per Term. Cadets are awarded the COT Ribbon, with the top cadet awarded the COT medal. Selection is based on the following:
      - Service and participation
      - Continued Excellence/Self-Improvement
      - Achievement(s) outside JROTC
      - Grades & Inspection Scores
   b. The Outstanding Cadet for AS I, II, III, and IV will be determined at the end of each school year. Selection will be made by the JROTC Staff before the Annual Spring Review/Pass and Review. These cadets will be awarded the Outstanding Cadet Ribbon.
   c. Outstanding Flight will be determined at the end of each term. Cadets with satisfactory standing in the flight will be awarded the Outstanding Flight Ribbon.

8. **EVALUATION FACTORS:** The Operations / Personnel / Information Management Officers and Flight Commanders will maintain records of Corps Activities and Cadet participation within WINGS (AFJROTC system). The following factors are used in determining the Outstanding Flight:
   a. Academic Grades
   b. Attendance
   c. Drill Proficiency (Rated by ASI)
   d. Inspection Scores
   e. Competitions
   f. Corps Participation (i.e. Parades, Color Guard, Drill Team, Ranger Team, Community Service).

9. **PHYSICAL FITNESS (PF) PROGRAM & RIBBON:**
   a. HEIGHT/WEIGHT REQUIREMENTS. All Cadets are encouraged to meet the Height/Weight Requirements set forth by the U.S. Air Force and AFROTC Program.
   b. WELLNESS TRAINING PROGRAM. Each Cadet is encouraged to complete a regular fitness program. The Fitness Officer manages the Corps Fitness Program, which will include participation in the Cadet Health & Wellness Program/ Presidential Physical Fitness Award Program. Those who participate may earn the Physical Fitness Ribbon at the end of the year. Each Friday is designated day for fitness preparation. Fitness participation is MANDATORY. Participation will be graded. Only students with document medical issues (Dr Note) will not be required to participate. In order to be eligible for the Physical Fitness Ribbon each Cadet will be required to participate in the Presidential Physical Fitness program.

10. **UMA AFJROTC VARSITY LETTER:** All UMA Cadets are eligible to earn a UMA AFJROTC Varsity Letter.
    a. LETTER REQUIREMENTS:
       - Earn a 3.0 GPA in all AFJROTC classes
       - Maintain a 2.5 overall GPA in all other subjects
       - Have no Fs” or demerits
       - Complete 10 Service Hours, and
       - Complete ANY four (or combination to equal 4):
          - Serve as a Project Officer for an activity
o Serve a year on student government
o Hold Staff Position for a School Year
o Participate in 7 Color Guard Events
o Attend a recognized Summer Leadership Camp
o Participate in a selected military Competition
o Earn a National Award
o Earn Cadet of the Month
o Be an active member of the any of the TEAM Clubs, (Activity is defined as attend 10 meetings and/or attend 70% of the meetings).
o Earn the Physical Fitness Ribbon

b. APPLICATION. Submit completed AFJROTC Varsity Letter Application to the SASI for approval with a current Transcript. Verify activities completed for award of “AFJROTC Letter” from ALL activities recorded and annotated on individuals Personnel Record.


d. UMA Activities Varsity Letter. A UMA Activities Varsity letter can be earned separately through participation is selected UMA sports and team activities.
SECTION F - AFJROTC ACTIVITIES AND PROCEDURES:

1. MILITARY COURTESY:
   a. Cadets are expected to display Military Courtesy at ALL TIMES. Proper behavior reflects credit upon the Cadet, the Cadet Corps Program, their parents, UMA, AFJROTC, and the U.S. Air Force.
   b. CADET and NAME. While in uniform, during AFJROTC activities or in the classroom, UMA Cadets are addressed as, "Cadet" or "Cadet (Last Name)". Cadets will not refer to each other by their first names.
   c. The TITLE "SIR or MA'AM". The practice of saying "Yes Sir/Ma'am" or "No Sir/Ma'am" or by rank/title to address all UMA faculty and staff WILL BE observed AT ALL TIMES in the classroom and at ALL Corps Activities.

2. COMMUNICATION:
   a. All AFJROTC activities will be posted on the bulletin board outside the SASI/ASI classrooms. All orders will be posted by the SASI/ASI. All cadets are responsible for posted information
   b. Cadets will be reminded of upcoming activities in mandatory formations

3. FILE SYSTEM: In keeping with military tradition, the Filing System is a means of arranging everything in its proper order for quick reference and avoids clutter. The following is a list of records that will be maintained either hard copy or in the WINGS database and the officer responsible for maintain those records.
   a. PERSONNEL RECORDS. WINGS is the file system for personnel records. ALL Cadets are responsible in keeping their records current and updated.
   b. REGULATIONS. Air Force and AFROTC Instructions and Manuals are maintained in the JROTC Office library or online as needed.
   c. SCHOLARSHIPS - ARMED FORCES SERVICE & MILITARY ACADEMY INFORMATION. Recruiting materials for Enlistment and Academy Applications and scholarship information are located in the Magazine Rack in the Hangar and in the counselors office.
   d. AIR FORCE AND AFJROTC FORMS. All blank forms used by the Corps are maintained numerically and alphabetically in the JROTC File Cabinet or Classrooms. Cadet forms regularly used will be available online.
   e. SERVICE RECORDS: Maintained in WINGS.
   f. ORDERS. The Information Management Officer (IM) creates all AFJROTC Orders from WINGS and posts them on the Bulletin Board outside the AFJROTC classrooms.

4. SLUFFING: Sluffing WILL NOT be tolerated. Cadets not scheduled in a class are not allowed in the facilities without approval from scheduled teacher. See UMA Code of Conduct.

5. EXTRA-CURRICULAR ACTIVITIES: As part of UMA culture, we expect cadets to have high academic standards, to be well rounded, and to be able to multitask. Activities following the last period of the day are called Thunderbird Elective Afterschool Meetings (TEAMs). All cadets are strongly encouraged to participate in TEAM activities. If a cadet is not signed up for a TEAM or is not in study hall, they are expected to be off campus.

   PURPOSE OF TEAMs: TEAMs are designed to help Cadets build and enhance their secondary school resume and to provide a well-rounded school experience. Cadets are very strongly encouraged to find one or more TEAM event to participate in. These activities may change depending on cadet interest and involvement and the availability of adult leadership. Listed below is just a sample of some of the activities you might participate in:
   a. DRILL TEAM: The Drill Team represents the AFJROTC, and UMA in Drill Competitions. Team Members are dedicated and practice hard to be competitive against other programs. All Cadets are encouraged to try out for these elite teams. This is also a credited class. Students may travel and earn various awards.
   b. HONOR GUARD/COLOR GUARD: Members provide alternate support for the Hill AFB Honor Guard. Members perform Color Guard (presenting the Flag), Saber Arches, and other special presentations at ceremonies throughout the state. Membership is for the elite, and recognition can be very rewarding.
c. **The AWARENESS PRESENTATION TEAM (APT):** Comprised of hand-picked cadets who are positive "Role Models" for Elementary and School students. The APT provides practical information on current subjects that are of concern to educators, parents, and students (i.e. self-esteem, motivation, flag etiquette, etc.). Topics are researched by cadets and approved by the SASI/ASI and UMA leadership staff before presentation. The APT is also an avenue for the UMA Recruiting Program by introducing the school to potential students. APT members earn and wear the APT badge when their presentation is approved.

d. **The AEROSPACE CLUB:** Open to Cadets interested in Model Rockets, Aircraft (Remote Control or Plastic) and Technology. Club members may participate in a number of competitions including NAR Rocketry Challenge. Participants may earn a number of local and national awards.

e. **FIELD TRIPS:** Cadets have the opportunity to participate in Field Trips coordinated by instructors to a variety of facilities that may include Hill AFB, the AF Heritage Museum, local Airports/Aerospace Industries, Universities, etc. Cadets must have parent/guardian approval, and be released from classes they will miss during the trip, before participating. Making up missed assignments is the responsibility of the Cadet. Cadets must meet academic eligibility requirements to participate in Field Trips.

f. **RANGER TEAM:** This is a Physical Fitness Program. Cadets may participate in Corps, Clubs or JROTC Inter-Service Competition.

g. **SOCIAL ACTIVITIES:** The Cadet Corps periodically sponsors social events such as Dining-In/Outs, Military Ball, Picnic, Field Day, Pool Party, Skiing Trips, Bowling, etc. These events are planned by Cadet Project Officers. All Cadets are encouraged to attend and enjoy themselves.

h. **SERVICE PROGRAM:** Service before self is one of the key attributes of the Air Force and the JROTC. We look to serve our community and nation in a number of ways. We routinely look opportunities to serve those in need. Cadets do earn recognition for their efforts, but most of all earn the feeling of satisfaction for helping others!

i. **CYBERPATRIOT:** Team competes in the AFA High School Cyber Defense championships. Open to cadets with computer skills or a desire to learn these skills.

j. **ACADEMIC TEAM:** Team will train and participate in postal, local, and national academic competitions. Topics could include ASVAB, History, Math, ACT prep, leadership, etc.

k. **MARKSMANSHIP TEAM:** AFJROTC will sponsor a .177 cal pellet marksmanship team. Academics and discipline will be critical to participation on the team. The team will participate in the local JROTC league and in other state, regional, and national competitions. Discipline and safety will be the #1 priority in training and competition.

l. **OTHER ACTIVITIES:** This is a cadet driven program. Any number of activities may be added for the benefit of the Corps. Cadets recommend activities, and volunteer to take part in organizing and planning ALL activities. Other sports and activities will be provided by the UMA as a whole. These activities will be determined by the UMA administration as requested and needed by UMA cadets.

6. **COMPETITION/FIELD TRIP ELEGIBILITY:** To participate in any AFJROTC competitions or field trips, cadets must be in good academic standing (no more than 1 “F” and minimum of 2.0 GPA on last terms report card).
AFJROTC NATIONAL AWARDS

The AFJROTC National Awards below are listed with a brief criterion for eligibility. Awards are authorized for **High School AFJROTC Cadets**. A Cadet meeting qualifications applies for, or are recommended for, these awards. All Cadets may apply, at a time designated by the SASI, only at the end of the school year. For more detail on all awards review AFOATSI 36-2001.

**VALOR (GOLD/SILVER)**
The **Gold Valor Award** recognizes the most outstanding voluntary acts of self-sacrifice and personal bravery by a cadet involving risk of life above and beyond the call of duty.

The **Silver Valor Award** is awarded to a cadet for a voluntary act of heroism, which does not meet the risk-of-life requirements of the Gold Valor Award.

**CADET HUMANITARIAN AWARD**
The **Cadet Humanitarian Award** recognizes humanitarian effort or performance by cadets involving actions above and beyond the call of duty.

**COMMUNITY SERVICE WITH EXCELLENCE AWARD**
The **Community Service with Excellence Award** is intended to be awarded to a cadet who provides significant leadership in the planning, organizing, directing, and executing of a major unit community service project.

**AIR FORCE ASSOCIATION AWARD**
The **AFA award** is for a **third-year cadet** and awarded at the annual awards ceremony. Listed are the criteria for the award:

1. Positive attitude (towards ROTC and school).
2. Outstanding personal appearance (uniform, posture, grooming).
3. Personal attributes (initiative, judgment, and self-confidence).
4. Courtesy (promptness, obedience, and respect for customs).
5. Growth potential (capacity for responsibility, high productivity, adaptability to change, personal and ethical standards, strong positive convictions).
6. Possess the highest personal and ethical standards and strong positive convictions
7. Rank in the top 5% in their ROTC class
8. Rank in the top 10% of their academic class

**DAEDALIAN AWARD**
The **Daedalian Award** was created by the Order of Daedalians, which is a fraternity of commissioned pilots from all military services. It is named after the legendary figure, Daedalion, and was organized by World War I military pilots who sought to perpetuate the spirit of patriotism, love of country, and the high ideals of self-sacrifice which place service to the nation above personal safety and position. This award is fashioned after an ancient Grecian plaque discovered by a Daedalian in the village of Lavadia, Greece and depicts Daedalus and his son Icarus fabricating their legendary wings of wax and feathers. This award recognizes one outstanding **third-year cadet** at each unit that meets the following criteria:

1. Demonstrate an understanding and appreciation of patriotism, love of country, and service to the nation
2. Indicate the potential and desire to pursue a military career
3. Rank in the top 10% of their ROTC class
4. Rank in the top 20% of their school class

**AMERICAN LEGION SCHOLASTIC AWARD**
The **American Legion Scholastic Award** is presented annually to a **third or fourth year cadet** based on the cadet's overall scholastic achievements. Each cadet must:

1. Rank in the top 10% of the high school class
2. Rank in the top 25% of their ROTC class
3. Demonstrate leadership qualities
4. Actively participate in student activities

**AMERICAN LEGION GENERAL MILITARY EXCELLENCE AWARD**
The American Legion General Military Excellence Award is presented annually to a *third or fourth year cadet* based on the cadet's general military excellence. Each cadet must:

1. Rank in the top 25% of their ROTC class
2. Demonstrate outstanding qualities in military leadership, discipline, character, and citizenship.

**DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) AWARD**
The DAR medal is presented to a *fourth-year cadet* at the annual awards ceremony. Listed are the criteria for the award:

1. Rank in the top 25% of their ROTC class
2. Rank in the top 25% of their high school class.
3. Demonstrate qualities of dependability and good character
4. Demonstrate adherence to military discipline.
5. Possess leadership ability and a fundamental and patriotic understanding of the importance of ROTC training

**AMERICAN VETERANS (AMVETS) AWARD**
The American Veterans Award is presented annually to one qualified cadet that possesses individual characteristics contributing to leadership such as:

1. A positive attitude toward Air Force ROTC programs and service in the Air Force
2. Personal appearance (wearing of the uniform, posture, grooming)
3. Personal attributes initiative, dependability, judgment, and self-confidence
4. Officer potential (responsibility, adaptability, and maintenance of high personal standards)
5. Obtain a grade of "A" in ROTC
6. Be in good scholastic standing in all classes at the time of selection and at the time of presentation.

**RESERVE OFFICERS ASSOCIATION (ROA) AWARD**
The Reserve Officers Association Award is presented annually for military and academic achievement to an outstanding *fourth-year cadet*. The recipient must possess individual characteristics contributing to leadership such as:

1. Positive attitude toward the ROTC curriculum
2. Outstanding personal appearance
3. Attributes of initiative, judgment, self-confidence
4. Courtesy (Promptness, obedience, respect)
5. Be in Top 10% of JROTC class.
6. Be in good scholastic standing in all classes at the time of selection and presentation

**MILITARY ORDER OF WORLD WARS (MOWW) AWARD**
The MOWW award is presented at the annual awards ceremony to a cadet that indicates through military and scholastic grades, extracurricular activities, and individual endeavors a desire to serve the nation, and have committed to continue the aerospace science program for the school year. Listed are the criteria for the award:

1. Excel in military and scholastic aspects
2. Individual endeavors
3. Desire to serve the nation

**THE MILITARY OFFICERS ASSOCIATION OF AMERICA (MOAA) AWARD**
The MOAA Award (*also known as the Retired Officers Association Award*) is presented annually to a *third-year cadet* who shows exceptional potential for military leadership. Each cadet must:

1. Be in good academic standing
2. Be of good high moral character
3. Shows a high order of loyalty to the unit, school, and country
4. Shows exceptional potential for military leadership

**VETERANS OF FOREIGN WARS (VFW) AWARD**
The Veterans of Foreign Wars Award is presented annually to a third or fourth-year cadet who is actively engaged in the AFJROTC program and who possesses individual characteristics contributing to leadership. Each cadet must:

1. Have a positive attitude towards AFJROTC
2. Have outstanding military bearing and conduct
3. Possess strong positive personal attributes (courteous, dependability, punctuality, respect, and cooperation)
4. Demonstrate patriotism
5. Demonstrate leadership potential
6. Attain a grade of "B" in AFJROTC with an overall GPA of a "C".
7. Be active in cadet activities
8. Not have been previous recipients of this award

**NATIONAL SOJOURNERS AWARD**
The National Sojourners Award is presented annually to a second or third-year cadet who contributed the most to encourage and demonstrate Americanism within the corps of cadets and on campus. This award announced at the annual awards ceremony and presented at the annual pass in review parade. Listed are the criteria for the award:

1. Top 25% of the academic class
2. Encourage and demonstrate ideals of Americanism
3. Demonstrate potential for outstanding leadership
4. Not have previously received the award

**SONS OF THE AMERICAN REVOLUTION AWARD**
The Sons of the American Revolution Award is announced at the awards banquet and presented at pass and review. The recipients must exhibit a high degree of leadership, military bearing, and all-around excellence in Aerospace studies and not have previously won the award. To be selected, the cadet will participate in state and national competition. Winner will be expected to write a 500 word essay, “How JROTC has prepared me to be a better citizen of the United States.”

**SCOTTISH RITE, SOUTHERN JURISDICTION AWARD**
The Scottish Rite, Southern Jurisdiction Award is presented to a second-year cadet in a 3-year program or third-year cadet in a 4-year program. Each cadet must:

1. Contribute the most to encourage Americanism by participation in extracurricular activities or community projects.
2. Demonstrate academic excellence by being the top 25% of the class
3. Demonstrate the qualities of dependability, good character, self-discipline, good citizenship and patriotism
4. Not have previously won this award

**MILITARY ORDER OF THE PURPLE HEART AWARD**
The Military Order of the Purple Heart Award is presented at the annual awards ceremony recognizing a third or fourth-year cadet who demonstrates leadership ability. Each cadet must:

1. Have positive attitude toward AFJROTC and country
2. Hold a leadership position in the cadet corps
3. Be active in school and community affairs
4. Attain a "B" or better in all subjects for the previous semester
5. Not have been previous recipients of the award

**AIR FORCE SERGEANTS ASSOCIATION (AFSA) AWARD**
The Air Force Sergeant Association Award is presented at the annual awards banquet and recognizes a third or fourth-year cadet for demonstrating outstanding qualities in military leadership, discipline, character, and citizenship. Each cadet must:

1. Be in the top 25% of the ROTC class
2. Demonstrate outstanding qualities in military leadership, discipline, character, and citizenship
3. Not have previously been recipients of the award

SONS OF UNION VETERANS OF THE CIVIL WAR AWARD
The Sons of Union Veterans of the Civil War Award is awarded to an individual cadet who displays a high degree of patriotism and has demonstrated a high degree of academic excellence and leadership ability.

TUSKEGEE AIRMEN INC. AFJROTC CADET AWARD
The Tuskegee Airmen Inc. AFJROTC Cadet Award is awarded to two cadets for the display of the following qualities:

1. Attain a letter grade of a “B” or better in AFJROTC
2. Be in good academic standing
3. Actively participates in cadet corps activities (at least 30%)

RETIRED ENLISTED ASSOCIATION AWARD
The Retired Enlisted Association Award is presented at the annual awards ceremony to recognize a cadet for exceptional leadership with a cadet enlisted rank. This cadet must have shown outstanding leadership throughout the course of the academic year.

AIR COMMANDO ASSOCIATION AWARD
The Air Commando Association Award is presented annually to a cadet possessing the thirteen attributes of success (Spec Ops): integrity, self-motivation, intelligence, self-discipline, perseverance, adaptability, maturity, judgment, selflessness, leadership, capability, physical fitness, and family strength.

THE DAUGHTERS OF THE WAR OF 1812 AWARD
The Daughters of the War of 1812 Award is earned by a third or fourth-year cadet who has demonstrated academic excellence, leadership, military discipline, patriotism, military discipline, and character in speech and habit which exemplify the ideals of our founding fathers.

NONCOMMISSIONED OFFICER ASSOCIATION (NCOA) AWARD
The Noncommissioned Officer Association Award recognizes the most outstanding cadet Noncommissioned Officer in the corp. Each cadet must consistently exhibit the best military bearing, personal appearance, deportment, and leadership ability.

DISTINGUISHED AFJROTC CADET AWARD
The Distinguished AFJROTC Cadet Award (badge) is presented at the annual awards ceremony. Listed are the criteria for the award:

1. High moral character
2. Demonstrate positive personal attributes
3. Display outstanding military potential
4. Maintain consistent academic and military excellence
5. Enhance the AFJROTC program at the unit

CELEBRATE FREEDOM FOUNDATION AWARD
The Celebrate Freedom Foundation Award is presented to a first or second-year cadet following the review of a 450 word essay on “Why it is important for America’s students, especially JROTC cadets, to excel in academics”, who also demonstrates the following:

1. Outstanding personal appearance (uniform and grooming)
2. Display personal attributes such as initiative, judgment and self-confidence
3. Courteous demeanor (promptness, obedience and respect for customs)
4. Growth potential (capacity for responsibility, high productivity and adaptability to change)
5. The highest personal and ethical standards and strong positive convictions
6. The potential and desire to pursue a military career
7. Rank in the top 5 percent in his/her AS class with a grade average of A or numerical equivalent rank in the top 15 percent of his/her academic class
8. A positive attitude (toward AFJROTC and school)
AFJROTC Awards are authorized by HQ AFJROTC for high school members. They are presented to cadets who are recommended by their commanding officer, selected by a board, (when required), and approved by the SASI and ASI. The awards that follow are ranked below the AFJROTC National Awards and are listed with a brief criteria requirement for each award.

1. *Distinguished AFJROTC Badge - Awarded to the Outstanding AS III Cadet annually. The cadet must have earned the Achievement, Leadership, Superior Performance, Academic, Co-curricular Activities, and the Service Ribbons
2. *Flight Certificate Badge - Awarded to any Cadet who possess a Private Pilot's Certificate (Powered or Un-powered)
3. *Flight Solo Badge - Awarded to any Cadet who has an endorsed Solo Flight Certificate (Powered or Un-powered)
4. *Ground School Badge - Awarded to any Cadet who has participated in the honors ground school curriculum.
5. *Amateur Rocketry Badge - Awarded to Aero Club members who successfully pass a written test; build, launch, and recover a rocket, and participates in the Club Activities
6. *Outstanding Cadet Ribbon - Awarded to the best AS I/II/III/IV Cadet displaying high moral character, demonstrate positive personal attributes, outstanding military potential, and attains academic and military excellence.
8. *Achievement Ribbon – Top 5% of JROTC Cadets for Significant Achievement.
9. *Superior Performance Ribbon - Awarded to 10% of JROTC Cadets for Outstanding Achievement or Meritorious Service rendered.
10. *Distinguished Unit Ribbon - Awarded to cadet as a member of Unit when recognized.
11. *Outstanding Flight Ribbon - Awarded to cadet each Term as a member of the Outstanding Unit or Flight.
12. Academic Ribbon - Awarded for Academic Excellence, for overall GPA of "B", and an "A" in AFJROTC.
14. Co-Curricular Activities Leadership - Awarded to Project Officer for a major AFJROTC activities.
15. *Drill Team Ribbon - Awarded for distinguished participation in 75% Drill Team Events.
17. Service Ribbon - Awarded after 5 distinctive performances or 10 hours in a school, community, or AFJROTC Service Projects. NOTE: Only one Color Guard may be counted; only two service activities outside of AFJROTC may by counted.
18. *Longevity Ribbon - Awarded to a Cadet at the end of each Aerospace Science academic year.
19. Health and Wellness - Awarded for successful completion of JROTC Physical Fitness or Athletic Program.
20. Recruiting Ribbon - Awarded for recruiting 1 new JROTC Cadet, and an OLC for each additional Cadet.
21. *Activities Ribbon - Awarded for participation in competitive events (i.e. Drill Meets, Color Guard, etc.).
22. *Special Teams Competition Ribbon - Awarded to team members for “placing” in an Air Force or Joint Service Drill Meet.
23. *Orienteering Completion Ribbon - Awarded to team members “placing” in an Orienteering Meet.
24. Attendance Ribbon - Awarded to Cadets with no more than 4 excused and zero unexcused absences in a term.

25. Good Conduct Ribbon - Awarded to Cadets with no suspensions, adverse reports from any faculty or staff, no infractions in a term.

26. *Dress and Appearance Ribbon - Awarded for wearing uniform on all designated days and conforming to all AFJROTC Dress and Appearance Standards. Limited to top 40% of Cadet Corps.

27. *Longevity. Awarded for successful completion of one year of JROTC.

28. *Cadet of the Term Ribbon – Local Award. Awarded to one Cadet from each AS Class in recognition of outstanding performance during a given period.

29. *Thunderbird Recognition Ribbon - Local Award. Awarded by the SASI to a Cadet for a Specific Event Achievement.

30. *Merit Medal- Local Award- Awarded by the SASA and Wing staff as warranted for outstanding efforts.

31. Color Guard Medal- Local Award- Presented as an enhancement to the Color Guard Ribbon, awarded for 15 color guards.

32. Air Force Association Aerospace Education Scholarship. Presented to one or more outstanding Senior(s) leaders who are selected through the application process.

33. SGT Bryan P. Abercrombie Memorial Scholarship - Presented to a Senior who has demonstrated outstanding leadership and service within the program, and will be attending college. Selected by Abercrombie family through an application process.

Note: * indicates awards that cadet’s do not apply for. These awards are given by the AFJROTC Unit Leadership when earned or selected.
CURRICULUM PLAN FOR UMA AFJROTC STUDENTS

1. Required Courses
   a. Freshmen (9th Grade)
      i. Aerospace Science:
         Science of Flight
      ii. Leadership Education:
         LE-100
      iii. Physical Training
   b. Sophomore (10th Grade)
      i. Aerospace Science:
         Space Exploration
      ii. Leadership Education:
         LE-200
      iii. Physical Training
   c. Junior (11th Grade)
      i. Aerospace Science:
         Aviation History
      ii. Leadership Education:
         LE-300
      iii. Physical Training
   d. Senior (12th Grade)
      i. Aerospace Science:
         Global Awareness
      ii. Leadership Education:
         LE-400
      iii. Physical Training
1. Awareness Presentation Team (APT) badge: Center on welt pocket 3 inches below the top.
2. Name tag: Center between arm seam and lapel with bottom edge parallel to top of welt pocket
3. Kitty Hawk Badge: see note 1
4. Unit patch: Placed ½ to 1 inch below shoulder seam and centered.
5. Shoulder tabs: Center between unit patch and shoulder seam. If no patch, then 1 inch below shoulder seam.
6. Aerospace Education Foundation (AEF) Badge: see note 1
7. Distinguished Cadet Badge: see note 1
8. Grade insignia (officer or enlisted) worn on both lapels. Airman Basic wear lapel insignia on both lapels. Place insignia halfway up the seam, resting on but not over it. Bottom of insignia is horizontal with the ground.
9. AFJROTC Patch: Placed ½ to 1 inch below shoulder seam, and centered.
12. Ribbons: Center, on but not over edge of pocket. Wear 3 or 4 in a row. Wear all or some.
13. Academy of Model Aeronautic Wings: worn 1 inch below pocket.
14. Model Rocketry Badge: worn 2 inches below AMA Wings or 3 inches below pocket if no AMA Wings are worn.
15. First badge placed ½ inch above name tag or ribbons and is centered horizontally. Additional badges placed ½ inch above previous badge.
1. Name tag: authorized for wear and is to be centered on right side, even with to 1 1/2 inches higher or lower than the first exposed button.
2. Awareness Presentation Team Badge: see note 15.
3. Unit patch: center ½ to 1 inch below shoulder seam.
4. Shoulder tab: centered between unit patch and shoulder seam. If no patch, then 1 inch below shoulder seam.
8. Grade insignia (officer or enlisted) worn on both lapels. Airman Basic wear lapel insignia on both lapels. Place insignia halfway up the seam, resting on but not over it. Bottom of insignia is horizontal with the ground.
11. AFJROTC Patch: center ½ to 1 inch below shoulder seam.
14. Ribbons: center ribbons resting on but not over edge of welt pocket. Wear 3 or 4 in a row. Wear all or some.

Note: Cadets may wear the rank on both coat and shirt at the same time or only on the coat. The cadets must be in proper uniform at all times. If they have the coat on, the rank insignia must be on the coat. If they remove the coat, the rank must be on the shirt.
1. Awareness Presentation Team (APT) and Model Rocketry Badge are centered on the pockets on the appropriate sides as displayed above.

2. Name tag: authorized for wear and is to be grounded and centered over wearer’s right pocket.

3. Unit patch: center ½ to 1 inch below shoulder seam.

4. Shoulder tab: center between unit patch and shoulder seam. If no patch, then place 1 inch below shoulder seam.


8. Grade insignia (officer or enlisted) worn on both left and right collar, centered side to side and top to bottom. Enlisted rank’s bottom point of torch points toward the point of the collar. Officer top point of rank aligned with point of collar. Airman Basic have no insignia of any kind on the collar.

9. (Officers only) When using officer cloth rank on epaulets versus miniature metal rank on collar, place as close as possible to shoulder seam.


13. AFJROTC Patch: center ½ to 1 inch below shoulder seam.

1. Name tag: authorized for wear and is to be centered on right side, even with to 1 1/2 inches higher or lower than the first exposed button.

2. Awareness Presentation Team Badge: see note 16.

3. Unit patch: center ½ to 1 inch below shoulder seam.

4. Shoulder tab: centered between unit patch and shoulder seam. If no patch, then 1 inch below shoulder seam.

5. Kitty Hawk Badge: see note 16.

6. Aerospace Education Foundation (AEF) Badge: see note 16.

7. Distinguished Cadet Badge: see note 16.

8. Grade insignia (officer or enlisted) worn on both left and right collar, centered side to side and top to bottom. Enlisted rank’s bottom point of torch points toward the point of the collar. Officer top point of rank aligned with point of collar. Airman Basic have no insignia of any kind on the collar.

9. (Officers only) When using officer cloth rank on epaulets versus miniature metal rank on collar, place as close as possible to shoulder seam.

10. Flight Solo or Flight Certificate Badge: see note 16.

11. Ground School Badge: see note 16.

12. Academy of Model Aeronautic (AMA) Wings: see note 16.

13. AFJROTC Patch: center ½ to 1 inch below shoulder seam.

14. Model Rocketry Badge: see note 16.

15. Ribbons: Center, parallel with ground. Align with bottom of name tag. Or, if no name tag, align bottom of ribbons even with to 1 ½ inches higher or lower than the first exposed button.
**CHAIN OF COMMAND**  
(NOTE: Write in with pencil - Keep Current)

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<th>Honorable Commander-In-Chief / President</th>
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<td>Honorable Secretary of the Air Force</td>
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**COMMAND STAFF**

- Wing CC:
- CV:
- IG:
- CCM:

**MISSION SUPPORT GROUP**

- Group Commander:
- Group Superintendent:
- Mission Support Sq Commander:
- MSS First Sergeant:
- Logistics Sqn Commander:
- LGS First Sergeant:

**OPERATIONS GROUP:**

- Group Commander:
- Group Superintendent:
- Operations Sqn CC:
- OPS First Sergeant: